



**NARAYANA**  
DENTAL COLLEGE AND HOSPITAL

Minutes of Meeting of College Curriculum Committee

Date : --18.05.2020

Time : 9.00 - 10.00am

Venue : Zoom meeting

Head of the committee: Dr.N.Siva Kumar

*Meeting agenda:*

1. To conduct virtual teaching as per schedule
2. To conduct online activity based learning
3. To provide communication between students and faculty

*Body of the meeting*

- Updated content and schedules should be monitored by Principal and academic council.
- Discussed about various means of implementing activity based learning
- Formulate different approaches in order to build effective communication between faculty and students

*Conclusion*

- ZOOM software application (provided by Narayana Group of Institutions) will be used to facilitate online teaching of remaining syllabus.
- College Office staff in concurrence with Principal must send time tables, teaching schedules, webinar IDs will be shared through whats app groups and/or institutional mail IDs

- Periodic assessment of students to be done by MCQ and short answer based questions made available by MOODLE software.
- Any problems in virtual teaching can be addressed through institutional email IDs
- Using dedicated whats app groups for each year with respective in charge faculty and students as participants

*Attendees*

- Head of all departments
- NDC curriculum committee



Chair Person

Curriculum Committee

**CHAIRPERSON  
CURRICULUM COMMITTEE  
NARAYANA DENTAL COLLEGE & HOSPITAL**

*Minutes of meeting of college curriculum committee*

Date : 29.08.2020

Time : 9.00 - 10.00am

Venue : Zoom meeting

Head of the committee: :Dr.N.Siva Kumar

*Meeting agenda:*

1. Online teaching schedule assessment.
2. Evaluation of feed back from students and parents.

*Body of the meeting*

- Assessment of learning online learning by weekly MCQ tests and internal assessment examinations
- Plan to take feedback from students and parents to increase effectiveness of online teaching and solve any prevailing problems with virtual teaching

*Conclusion*

- Assessment of students by conducting periodic examinations.
- On completion of the exam or at the end of the examination time students will be instructed to scan written answer scripts and forward it to the respective department institutional mail ID with the subject bearing their registered roll number.
- Valuation of answer sheets will be done by the respective faculty within 15 days.

Faculty will be requested to send a copy of internal marks sheets along with attached copy of absentees, failures with reasons and necessary action plan taken by the mentor towards the slow learners within 10 days of the examination.

Obtained marks and remedial measures will be forwarded to students' respective institutional mail IDs.

- Periodic feedback will be taken from students and parents to and the rate to which they will be benefited through online teaching methods.

*Attendees*

- Head of all departments
- NDC Curriculum committee



Chair Person

Curriculum Committee

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CURRICULUM COMMITTEE  
NARAYANA DENTAL COLLEGE & HOSPITAL**



# NARAYANA

DENTAL COLLEGE AND HOSPITAL

## *Minutes of meeting of college curriculum committee*

Date : 23.01.2021

Time 9.00 - 10.00am

Venue : IQAC meeting Room

Narayana Dental College

Head of the committee:

### *Meeting agenda:*

1. To provide digital access to study material

### *Body of the meeting*

● Discussed about various means of providing digital access to study materials

### *Conclusion*

● Videos of Online classes taken by NDC staff across various departments and course material will be uploaded in designated YOUTUBE channel for NDC.

Students who have missed online classes due to poor internet access at their homes will be allowed to view the classes videos on NDC youtube channel by permission.

● Most of the soft copies of licenced textbooks will be uploaded into the drive and the drive link will be shared to students.

● NTR UHS online library access for scientific content portals are subscribed and login credentials will be populated to faculty and students.

### *Attendees*

● Professors and Head of the all departments

● NDC curriculum committee

Chair Person

Curriculum Committee

CHAIRPERSON  
CURRICULUM COMMITTEE  
NARAYANA DENTAL COLLEGE & HOSPITAL