

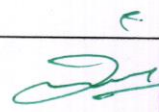



Fundamentals of computers, Introduction to MS-Office, Introduction to CAMPUS IT facilities

Organizer: Technology Center

Day1 (27.11.2021)

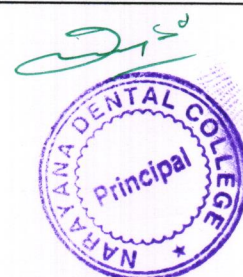
Time	Topic	Trainer
08.00 –08.30		Welcome & Registration
08.45- 09.00	Introduction to computers, Input / Output Devices, System Unit Secondary Storage Devices.	Mr. Sudheer
09.00-09.30	Operating System, Internet vs Intranet, Memory, Central Processing Unit.	
9.30-10.10	Installation of new software and configuration.	Mr. Sudheer
10.10-10.20		Tea Break
10.20-12.00	Epson Projector Management, Installation of software	Mr. Surendra
12.00-01.25	Select Project Network setting and connection, Monitoring and Controlling the projector	Mr. Surendra
01.25- 01.55		Lunch Break
01.55- 02.35	Introduction to MS- Office	Mr. Mahesh
02.35 - 03.20	Microsoft Word, Microsoft Excel [Calculations, layouts]	Mr. Mahesh
03.20 - 03.30		Tea Break
03.30 – 04.00	Microsoft Access, Microsoft Outlook	Mr. Mahesh
04.00 – 05.10	Create Presentation, Add New Slides, Adding Text in Boxes, Rearranging Slides, Slide, Adding Header & Footer, Keyboard Shortcuts, Add Pictures to Slide, Arrange Shapes/Images, Sharing Presentation	Mr. Mahesh
05.10-05.30		Day Summary & Feedback

Day2 (28.11.2021)

Fundamentals on Internet Surfing & Email, Usage of HMS & Student information, Library Information system, eLearning module

08.30-08.45		Review – Preview	
08.45–09.45	Tips for smarter, more efficient Internet searching: Use unique, specific terms, Use the minus operator (-) to narrow the search, Use quotation marks for exact phrases, Don't use common words and punctuation		Mr. Rajeev
09.45- 10.35	Hospital Management System: Advantages of Hospital Management System, Hospital Management System Data Flow, Laboratory Information System, C.S.S.D(Central Sterile Service Department), Radiology Information System.		Mr. Sreedhar
10.35-10.45		Tea Break	
10.45-11.15	Student Information System: Portal login, Profile update, Progress report download, Time table, attendance, Exam results, practice tests, fee information, hostel information		Mr. Laxmi Narayana
11.15-12.45	Library Information system: Login to portal, update profile, searching [author, title], requisition book, Introduction to Gmail: Setting Up a Gmail Account, Sending Email, Responding to Email		Mr. Mahesh V
12.45 -01.30		Lunch Break	
01.30 –03.00	eLearning module: MCQ's test creation, Assignment creation, Material Upload, Test result report		Mr. Venkatesh
03.00-03.15		Tea Break	
03.15 – 04.00	elearning module: User Creation, Subject Creation, Materials upload, Conducting test for students		Mr. Rajeev
4.00 – 05.00	Discussion and Queries		ALL



S.No	NAME	SUBJECT	DESIGNATION
1	SATHYAKUMAR D	ORAL SURGERY	HOD
2	SRINIVAS RAO POTTEM	PROSTHODONTICS	HOD
3	N SIVA KUMAR	PEDODONTICS	HOD
4	N KANNAN	ORAL MEDICINE	HOD
5	PRASAD M	ORTHODONTICS	HOD
6	VANDANA RAGHUNATH	ORAL PATHOLOGY	HOD
7	CH VIJAYA KUMAR	PERIODONTICS	HOD
8	KRISHNAKUMAR RVS	COMMUNITY DENTISTRY	HOD
9	LAVANYA	CONSERVATIVE DENTISTRY	HOD
10	AMALADINNA SAROJA	PROSTHODONTICS	LECTURER
11	GANGINENI MADHAVA NAIDU	COMMUNITY DENTISTRY	LECTURER
12	GURRAM SRINIVASA GANAPATH	COMMUNITY DENTISTRY	LECTURER
13	NIRMALA SVSG	PEDODONTICS	PROFESSOR
14	AJAY REGINALD	ORAL PATHOLOGY	PROFESSOR
15	RAYADURGAM VENKATA KISHORE KUMAR	ORAL SURGERY	PROFESSOR
16	VENKATA RAMESH REDDY B	PERIODONTICS	PROFESSOR
17	SIVA REDDY B	ORAL PATHOLOGY	PROFESSOR
18	HANUMAN CHALAPATHI KUMAR	PROSTHODONTICS	PROFESSOR
19	RAJASEKHAR GALI	ORAL SURGERY	PROFESSOR
20	TANNAMALA PAVAN KUMAR	PROSTHODONTICS	PROFESSOR
21	VIJAYA SANKAR	PROSTHODONTICS	PROFESSOR
22	RAKESH KUMAR	ORAL MEDICINE	PROFESSOR
23	V DILEEP NAG	PROSTHODONTICS	PROFESSOR
24	SREENIVAS NAGARAKANTI	PERIODONTICS	PROFESSOR
25	SUNEEL KUMAR CHINNI	CONSERVATIVE DENTISTRY	PROFESSOR
26	SINGARAJU GOWRI SANKAR	ORTHODONTICS	PROFESSOR
27	VAKA RAMESH BABU	ORAL SURGERY	PROFESSOR
28	KARUNAKARA REDDY V	ORTHODONTICS	PROFESSOR
29	KOMMI PRADEEP BABU	ORTHODONTICS	PROFESSOR
30	DIVYA ISKA	ORTHODONTICS	PROFESSOR
31	VAMSI KRISHNA REDDY	PROSTHODONTICS	READER
32	VENKATA SARATH	ORAL MEDICINE	READER
33	BEERAKA SWAPNA SRIDEVI	ORAL MEDICINE	READER




34	KAMATHAM REKHALAKSHMI	PEDODONTICS	READER
35	SRIDHAR REDDY	ORAL SURGERY	READER
36	SUNEEL KUMAR KV	ORAL MEDICINE	READER
37	FIROZ KAMAL	ORAL PATHOLOGY	READER
38	SUMANTH GUNUPATI	PERIODONTICS	READER
39	T SWETHA	PERIODONTICS	READER
40	KIRANMAYI	CONSERVATIVE DENTISTRY	READER
41	VIVEK REDDY G	ORTHODONTICS	READER
42	SHIVA PRIYA	PEDODONTICS	READER
43	GOMASANI SRINIVASULU	COMMUNITY DENTISTRY	READER
44	MALLINENI SREEKANTH KUMAR	PEDODONTICS	READER
45	DIVYA KUNAM	CONSERVATIVE DENTISTRY	READER
46	A V KARTHIK	PEDODONTICS	READER
47	S SRINIVASULU	CONSERVATIVE DENTISTRY	READER
48	R VAMSI KRISHNA	CONSERVATIVE DENTISTRY	READER
49	MADHULATHA MUTHA	PERIODONTICS	READER
50	B PRASANTHI	ORAL MEDICINE	READER
51	DEEPTHI ATHULURU	COMMUNITY DENTISTRY	READER
52	SARANGAPANI SEETHA	ORAL SURGERY	READER
53	VAMSI KRISHNA DVV	PROSTHODONTICS	READER
54	SAMATHA MEDA	ORAL PATHOLOGY	SR LECTURER
55	SARAN BABU KA	PROSTHODONTICS	SR LECTURER
56	BIRUDAVOLU SUKRUTHA	PERIODONTICS	SR LECTURER
57	SWAPNA SANNAPU REDDY	CONSERVATIVE DENTISTRY	SR LECTURER
58	SRAVYA VEMAREDDY	ORAL MEDICINE	SR LECTURER
59	PUTTA PRATIMA	ORAL MEDICINE	SR LECTURER
60	YENDLURI PAVAN KUMAR	CONSERVATIVE DENTISTRY	SR LECTURER
61	MODEM VENKATESWARLU	CONSERVATIVE DENTISTRY	SR LECTURER
62	DR LAKSHMAIAH	PROSTHODONTICS	SR LECTURER
63	VEGURU PRATHYUSHA REDDY	COMMUNITY DENTISTRY	SR LECTURER
64	PAMANJI RAMANI	ORAL SURGERY	SR LECTURER
65	PUNAMALLI SYMON PRASANTH	COMMUNITY DENTISTRY	SR LECTURER
66	KADIVETI APARNA	ORTHODONTICS	SR LECTURER



67	KANAMARLAPUDI VENKATA SAI KIRAN	PEDODONTICS	SR LECTURER
68	M SUPRAJA CHOWDARY	ORAL MEDICINE	SR LECTURER
69	SREE DEVI BILLA	ORAL MEDICINE	SR LECTURER
70	KISHITA ADAPALA	PROSTHODONTICS	SR LECTURER
71	SK ANEESA TAFHEEM	PERIODONTICS	SR LECTURER
72	PERISETTY DINESH KUMAR	CONSERVATIVE DENTISTRY	SR LECTURER
73	BALLI HARITHA KIRANMAI	ORAL MEDICINE	SR LECTURER
74	LAHARI ASR	COMMUNITY DENTISTRY	SR LECTURER
75	MSV NAGARJUNA	PERIODONTICS	SR LECTURER
76	NETTAM VENKATESH	ORTHODONTICS	SR LECTURER
77	SAMPATH KRISHNA VENI	ORTHODONTICS	SR LECTURER
78	NIJAMALA SASIKALA	PROSTHODONTICS	SR LECTURER
79	THOTA SAI SESHADRI BHARAT	ORTHODONTICS	SR LECTURER
80	CHINTAGUNTA AJAY KUMAR REDDY	ORAL SURGERY	SR LECTURER
81	MUNGARA NIHARIKA	CONSERVATIVE DENTISTRY	SR LECTURER
82	MULAM SAI SWETHA	PROSTHODONTICS	SR LECTURER
83	G KRISHNA CHAITHANYA	PEDODONTICS	SR LECTURER
84	GANDIKOTA GURU KARTHIK	ORAL SURGERY	SR LECTURER
85	KOPPALA SUDHAKAR	CONSERVATIVE DENTISTRY	SR LECTURER
86	ALLA RAKESH	CONSERVATIVE DENTISTRY	SR LECTURER
87	PONNAPALLI HARI PRIYA	ORAL PATHOLOGY	SR LECTURER
88	GONUGUNTA HEMANTH KUMAR	PROSTHODONTICS	SR LECTURER
89	GUMMADI SAI LAKSHMI	PROSTHODONTICS	SR LECTURER
90	VENKATA SANDEEP KUMAR VASA	ORAL SURGERY	SR LECTURER
91	SAI PRIYA PALA	PEDODONTICS	SR LECTURER
92	NELAPATHI HARITHA	CONSERVATIVE DENTISTRY	SR LECTURER
93	SRAVYA SRI PRUDHVI	PERIODONTICS	SR LECTURER
94	NASINA CHAITANAYA KUMAR	ORAL SURGERY	SR LECTURER
95	PALLAVARAPU PRADEEPA	PERIODONTICS	SR LECTURER
96	MADISETTY NAGA RAVITEJA	ORTHODONTICS	SR LECTURER
97	DR MANNE SREEHITHA	PERIODONTICS	SR LECTURER
98	DR REKHA R	PERIODONTICS	SR LECTURER
99	DR ELICHERLA AHOBILA SAINATH REDDY	PEDODONTICS	SR LECTURER



100	DR SOWMYA MANCHALA	ORAL SURGERY	SR LECTURER
101	DR BELLAMKONDA POOJA	PEDODONTICS	SR LECTURER

All the above MDS faculty has attend.



Principal

